

Certified Minutes of the Meeting of the CIQA Committee, Department of Online Programs, University of Mysore, as held on the 21st September 2021

Proceedings of the Meeting of the Centre for Internal Quality Assurance (CIQA) of Online Programme,

Date: 21-09-2021

Time: 11.30pm

**Academic Council Hall
Crawford Hall**

Professor Niranjana, Director, initiated the meeting by welcoming all the members and requested Vice Chancellor to Chair the meeting to discuss the agenda pertaining to the CIQA – Directorate of Online Programs. The Following agenda items were discussed.

- 1) Discussion of Activities carried out by the Department pertaining to CIQA**
- 2) Discussion of steps taken to ensure quality in various processes of the Department and Programs.**
- 3) Discussion regarding enrolments done under Admission Cycles under the AY 2020-21 (*modified as per UGC Circulars pertaining to Academic Calendar changes per COVID guidelines*)**
- 4) Tabling of the draft Annual Report – Academic Year 2020-21.**
- 5) Discussion of the Above**
- 6) Discussion on the steps to be taken for Academic Year 2021-22 by the Committee.**
- 7) Any other matter.**

The Vice Chancellor welcomed the members of the CIQA Committee, and commended the Committee and the Department for carrying out its function sincerely, despite the risk of the COVID-19 and associated hardships being faced by everyone.

The Vice Chancellor commended those committee members who ensured that the functioning of the committee was carried on via e-meeting and other means as required during COVID lockdown times as well.

The Vice Chancellor also commended the Department for ensuring that Learners had all the flexibility they possibly could be provided, in keeping with COVID measures and the learners own hardships.

The Director detailed the activities carried out by the Department, and the various processes put in place to ensure the quality of the programs, especially in the following areas.

He thanked all stakeholders for their dedication to ensuring that the essential function of ensuring students and learners do not lose their precious time in their Academic pursuits, by working from home / and or their offices as and when possible, ensuring that all essential activities were complete in time wherever possible.

- i) *Curriculum Planning, Design and Development, Implementation, including aspects of Academic Flexibility, Learning Resources, and implementation of a Feedback System***
- ii) *Programme Monitoring and Review***

- iii) *Present and future Infrastructure Resources*
- iv) *The Learning Environment and Learner Support*
- v) *Academic Assessment and Evaluation*
- vi) *Steps towards Teaching Quality and Staff Development, and plans towards the same.*
- vii) *Procedure for preparing the Annual Report.*

The Director further discussed the enrolments done under Admission Cycles under the AY 2020-21 (modified as per UGC Circulars pertaining to Academic Calendar changes per COVID guidelines). The members were appreciative of the hard work put in by the Department despite COVID restrictions and hardships.

With the permission of the Chair, the Director tabled the draft CIQA Annual Report – Academic Year 2020-21.

The committee discussed the same, and passed a resolution to accept the same. The committee also resolved to carry on its work for the Academic Year 2021-22, and requested the Director to co-ordinate the same.

The meeting was adjourned with a Vote of Thanks.



Prof. G. Hemantha Kumar
Vice Chancellor



Pro R. Shivappa



Prof. Niranjana



Prof. D. Anand



Dr. Nagendra Babu K.



Dr. S J Manjunath



Dr. Vishwanath B.S.

Proceedings of the Meeting of the Centre for Internal Quality Assurance (CIQA) of Online Programme,

Date: 22-04-2022

Academic Council Hall, Crawford Hall

Professor D. Anand, Director of Directorate of Online Programme initiated the meeting by welcoming all the members and requested Vice Chancellor to Chair the meeting to discuss the agenda pertaining to CIQA for the Online programmes of the University. Following agenda points were discussed.

- 1) Discussion of Activities carried out so far, including steps taken to ensure quality in various processes of the Department and Programs.
- 2) Discussion regarding enrolments done under current Admission Cycles .
- 3) Discussion on measures to be taken for CIQA functions in the Academic Year 2021-22
- 4) Any other matter

The Vice Chancellor welcomed the members of the Committee, and thanked and congratulated Prof. D Anand, who has taken charge as Director of the Directorate in December 2021. He thanked the former Director in absentia for his services to the Department and the Committee.

The director appraised the committee of the functioning of the department, and shared the various statistics and data points as gathered by the Department from the learners.

The Director shared enrolment numbers, as well as result statistics for admission cycles and exam cycles held in the previous 6 months.

The committee members shared various other aspects of the departments functioning, as well as provided suggestions for improvement.

The committee members resolved to proceed with the process of compiling the data required for the Annual report for the AY 2021-22, and to meet within the next 6 months to review the same.

The meeting was concluded with a vote of thanks.



Prof. G. Hemantha Kumar
Vice Chancellor



Pro R. Shivappa



Prof. D. Anand



Dr. Nagendra Babu K.



Dr. S J Manjunath



Dr. Vishwanath B.S.